



# FINANCIAL EVICTION PROCESS








UNIVERSITY OF  
SASKATCHEWAN

RESIDENCE SERVICES

## WHY AM I RECEIVING A FINANCIAL EVICTION NOTICE?

You are receiving an eviction notice because you have not paid your rent by the rent payment deadline were provided.

	 RENT DUE	 LATE PAYMENT NOTIFICATION	 NOTICE OF EVICTION	 EVICTION DATE	 STUDENT ACCOUNT HOLD
TERM 1	SEPT 15	SEPT 17	SEPT 24	OCT 1	OCT 2
TERM 2	JAN 7	JAN 8	JAN 15	JAN 22	JAN 23
MONTHLY	1 <sup>ST</sup> BUSINESS DAY	2 <sup>ND</sup> BUSINESS DAY	1 WEEK AFTER LATE FEE CHARGED	1 WEEK AFTER EVICTION FEE IS CHARGED	FOLLOWING BUSINESS DAY
		\$25 late fee charged	\$250 eviction fee is charged	Locks changed at 12 pm.	Access revoked to grades and class registration

## WHAT DO I DO NOW?

If you have extenuating circumstances that fall outside of typical financial issues and you have exhausted all of the supports available to you, you must meet with the Eviction Committee. Meetings are held once per month at the offices of **Protective Services** located at **72 Campus Drive**. If a resident requests to meet with the Eviction Committee, all arrangements must be made to attend the meeting on the date and time provided by the Residence Services Office, as meetings will not be arranged outside of these times. To schedule a meeting time, contact the Residence Services Office at **306-966-6775**, or email: [residence@usask.ca](mailto:residence@usask.ca).

## WHAT CAN I EXPECT FROM THE EVICTION COMMITTEE MEETING?

You will meet with a team of Residence Services staff to provide them with your reasons as to why you have not paid your rent. For any of the following and other reasons – please be sure to bring ALL documentation.

- A pending external funding source (such as student loans, scholarship funds and/or band funding).
- A missed a payment that may be due to a medical condition or recent hospital stay.
- Proof of consultation with UofS campus supports and/or Financial Aid.
- Document(s) from external funding source outlining a payment that has been delayed and showing anticipated date of payment arrival.



A meeting with the committee does not guarantee that an eviction will be rescinded. Residents should always arrive prepared with documentation and a personal/ financial plan.

## HOW CAN THE EVICTION COMMITTEE SUPPORT ME?

- To assist a resident who is waiting for a pending external funding source and/or medical reason for why the rent is not paid.
- To support a resident in their search for off-campus housing. However, please note that a favourable landlord reference will not be provided to residents who have received a financial eviction.
- To connect a resident with campus supports including the Student Wellness Centre for counselling provided at no cost to the student.
- To assist a resident in their upcoming transition and provide vacating instructions and guidance.

## THE EVICTION COMMITTEE WILL NOT OFFER SUPPORT UNDER THE FOLLOWING CIRCUMSTANCES

- If a parent/guardian has not made your rent payment for you, or if you have no source of income at all.
- If you have used your budgeted funds (student loans etc.) on other things and cannot pay your rent.
- If you have deliberately withheld rent payments because of a maintenance issue or roommate conflict.
- If you are facing a removal from Residence for a non-financial matter.

## HOW COULD THIS HAVE BEEN AVOIDED?

We understand that life happens and sometimes there are things that are out of your control but you need to communicate with us. If you are facing financial difficulties, contact the Residence Services Office immediately. Avoiding your financial issues will only make things more difficult in the long term. You can easily avoid additional fees like late rent fees and the Eviction Service Admin Fee by communicating and submitting a request for a monthly payment plan if needed.



## Tips To Avoid Financial Eviction

# 1

Select housing based on affordability.

# 2

Set rent payment reminders in your calendar. This will ensure that you avoid fees or notices due to forgetfulness.

# 3

Create a monthly budget and keep track of your finances.

# 4

Request a transfer to a more affordable building before you run into financial hardship (if available).

# 5

Know your campus supports. A variety of supports are available to students struggling with their finances.

# RESOURCES

## STUDENT CRISIS FINANCIAL AID

Student Finance and Awards  
E1 Administration Bldg.  
Book appt by contacting Student Central  
 306-966-1212  
 [students.usask.ca/money/other-loans.php](https://students.usask.ca/money/other-loans.php)


## STUDENT EMPLOYMENT AND CAREER CENTRE

Lower Marquis Hall, 97 Campus Drive  
 306-966-5003  
 [secc@usask.ca](mailto:secc@usask.ca)  
 [students.usask.ca/jobs/centres/secc.php](https://students.usask.ca/jobs/centres/secc.php)


## STUDENT WELLNESS CENTRE

(Free counselling during times of distress)  
Rm. 310 3rd & 4th floor,  
Place Riel Student Centre  
 306-966-5768  
 [student.wellness@usask.ca](mailto:student.wellness@usask.ca)

## RESIDENCE MOVE-OUT INFORMATION GUIDE

(How to properly vacate your unit)  
 [livewithus.usask.ca/currentstudents/moveout.php](https://livewithus.usask.ca/currentstudents/moveout.php)


## GORDON OAKES RED BEAR STUDENT CENTRE

(Intercultural gathering place for support)  
5 Campus Drive  
306-966-5790  
 [aboriginal.usask.ca/gordon-oakes-red-bear-student-centre.php#About](https://aboriginal.usask.ca/gordon-oakes-red-bear-student-centre.php#About)



## USSU FOOD CENTRE

(Food supports for students in need)  
Rm 110  
Place Riel Student Centre  
 306-966-1792  
 [food.centre@ussu.ca](mailto:food.centre@ussu.ca)

## CANADA-SASKATCHEWAN GOVERNMENT STUDENT LOANS

Canada-Saskatchewan Integrated Student  
Loan Handbook:  
 [www.publications.gov.sk.ca/details.cfm?p=86764&cl=1](http://www.publications.gov.sk.ca/details.cfm?p=86764&cl=1)

## READ SASKATOON

Financial Literacy Workshops  
#2-706 Duchesne Street  
Saskatoon, SK  
 306-652-5448  
 [info@readsaskatoon.com](mailto:info@readsaskatoon.com)

## ENACTUS, UNIVERSITY OF SASKATCHEWAN




CentsABLE Financial Literacy Workshops  
Smart Money Management  
 [www.enactussask.com](http://www.enactussask.com)  
 [www.facebook.com/ENACTUSSASK/](https://www.facebook.com/ENACTUSSASK/)

## GOVERNMENT OF CANADA

Government of Canada Student Budget  
Worksheet  
 [www.canada.ca/en/financial-consumer-agency/services/budget-student-life/student-budget-worksheet.html](http://www.canada.ca/en/financial-consumer-agency/services/budget-student-life/student-budget-worksheet.html)

## RESIDENCE SERVICES OFFICE

128 Saskatchewan Hall  
91 Campus Drive  
Saskatoon, SK S7N 5B2

 306-966-6775  
 [residence@usask.ca](mailto:residence@usask.ca)  
 [livewithus.usask.ca](https://livewithus.usask.ca)