



USASK RESIDENCE MOVE-IN GUIDE

Winter 2020





**This Move-In information guide
will provide you with all of the
information that you need to
know about Residence Move-In.**

**Get ready for one of the most
memorable years of your life!**

WELCOME TO USASK RESIDENCE

I would like to take this opportunity to extend a warm welcome to our Term 2 residents.

Over the past few years, we have made a number of significant improvements to the services that we provide to our residents, as we understand that there is a direct correlation between a student's academic success and their experience living on campus. Our commitment to the success of our residents can be seen in the variety of programming that we offer, our amenities and services, the quality of our meals on campus and in the value of our resident tutoring and support structure.

We remain committed to the continuous development of the residence experience in order to make a lasting, memorable and positive impact.

I wish you all the best in your studies and in your new home on campus at the University of Saskatchewan.

George Foufas, Director, Consumer Services

SASKATCHEWAN HALL

91
Campus Drive

USASK RESIDENCE MOVE-IN GUIDE

Winter 2020

RESIDENCE MOVE-IN DATES	1
WHERE IS RESIDENCE MOVE-IN?	2
OBTAINING YOUR TRANSIT U-PASS	2
PARKING FOR MOVE-IN	2
RESIDENT ASSISTANTS (RAS)	3
RESIDENCE AGREEMENT AND RESIDENCE HANDBOOK	3
HOW DO I ACCEPT THE TERMS OF MY RESIDENCE AGREEMENT BEFORE I MOVE IN?	4
WHAT ELSE DO I NEED BEFORE I MOVE-IN?	4
UNIT CONDITION REPORT	4
WHAT TO BRING TO RESIDENCE	5
WHAT NOT TO BRING TO RESIDENCE	5
WELCOME WEEK	6
PARENT/GUARDIAN NEWSLETTER	6
TUITION PAYMENTS	6
MARQUIS MEAL PLANS	6
THE RESIDENCE SERVICES OFFICE	7



RESIDENCE MOVE-IN

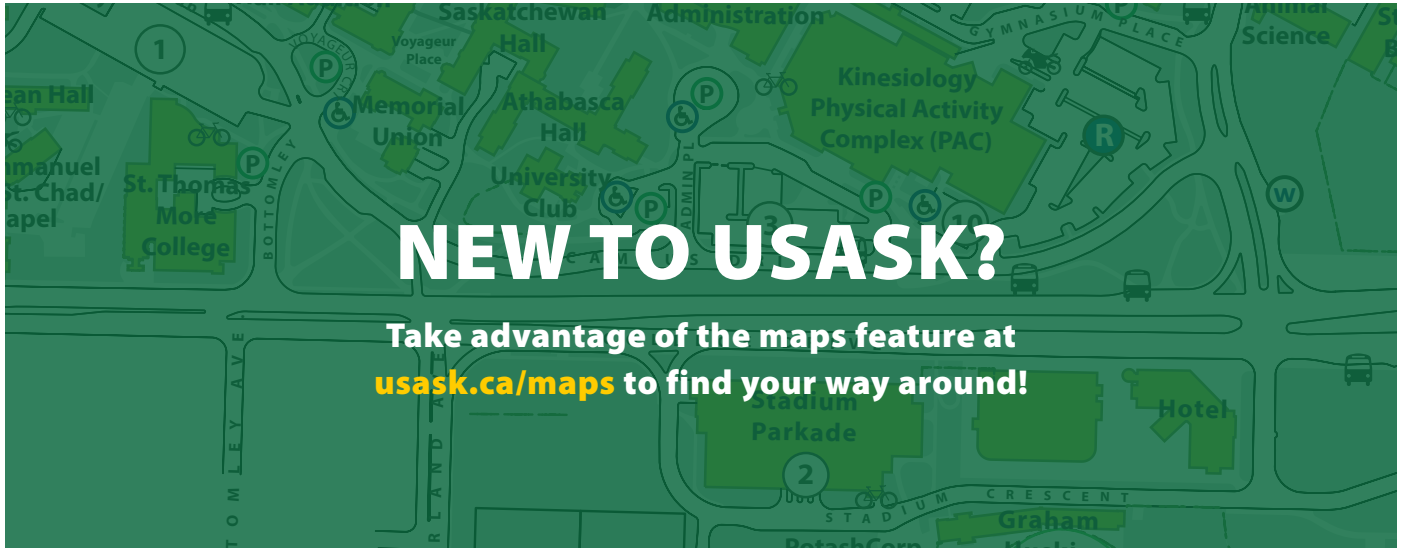
Thursday, January 2, 2020

Noon – 4 pm

**Residence Services Office
128 Saskatchewan Hall
Move-In for ALL Buildings**

Residence Services Office closed December 24 – January 1

Due to the campus-wide holiday closure, between December 24th and January 1st (inclusive), the Residence Services Office will be closed and there will be no staff available to assist or provide keys to residents during this time. As such, **please make sure that all of your flight, hotel and travel arrangements coincide with the January 2nd Move-In time.**



NEW TO USASK?

Take advantage of the maps feature at usask.ca/maps to find your way around!

WHERE IS RESIDENCE MOVE-IN?

The Residence Move-In process will be held at the Residence Services Office located at 128 Saskatchewan Hall for ALL buildings on January 2, 2020.

Please enter through the main entrance to Voyager Place and follow all signs or directions provided to you by our staff.

OBTAINING YOUR TRANSIT U-PASS

Residents can obtain or activate their 2019-2020 term U-Pass stickers following the Residence Move-In process.

After you obtain your residence keys, please proceed to the USSU Information Centre in Place Riel to activate your U-Pass on the scheduled Move-In days. The U-Pass goes into effect on January 1st.

PARKING FOR MOVE-IN

Parking will be available in Lot 1 located in front of Place Riel. There are also several other pay lots around campus, as well as at Stadium Parkade and metered spaces around campus. View a list of USask pay lots and prices at [parking.usask.ca](https://usask.ca/parking). Download the University of Saskatchewan PayByPhone app to easily pay for metered parking at the following link: usask.ca/parking/public/metered-or-pay-by-space-parking/PayByPhone.php

Due to the heavy volume of vehicles in the lots surrounding the buildings, residents will be provided a maximum of 45 minutes to unload their vehicles. Once you've removed all of your belongings from your vehicle, it is recommended that you park at the nearby Stadium Parkade on College Drive, which has an affordable full-day parking rate, or at any of the metered or pay lots around campus. As a reminder, parking in accessibility parking spaces and on lawns is prohibited.



RESIDENT ASSISTANTS (RAS)

Resident Assistants (RAs) are student staff members that are the first point of contact for residents. During the Residence Move-In process, RAs cannot help you with lifting items, so please bring your heavier items in rolling suitcases if you can.

RAs can support me by:

- Providing roommate meetings
- Providing programming in my residence to help me meet others and connect with my residence community
- Assisting me with challenges, conflicts, personal difficulties, service referrals and more
- Assistance if I've locked myself out of my unit between 7pm and 7am

RESIDENCE AGREEMENT AND RESIDENCE HANDBOOK

Along with the conditions outlined in your Residence Agreement, residents are strongly encouraged to review the Residence Handbook available at all times on the Residence website.

The Residence Handbook provides important information pertaining to your residency. **Please also remember to accept the terms of your Residence Agreement in the Residence Housing Portal prior to Move-In.** Any residents that are not enrolled, or have not signed their Agreement will not be provided keys on Move-In day.



HOW DO I ACCEPT THE TERMS OF MY RESIDENCE AGREEMENT BEFORE I MOVE IN?

STEP 1

Residence Agreements will be made available to students arriving for Term 2 in early December. Before accepting, you are required to read and understand the formal terms of your Residence Agreement. A copy of the Residence Agreement will be emailed to you following your acceptance. A draft is also available on the Residence Services website at all times.

STEP 2

Login to the Residence Housing Portal

STEP 3

Go to your Residence Application

STEP 4

On the application step entitled "Residence Agreement Summary" click the **I ACCEPT** button at the bottom of the screen.

WHAT ELSE DO I NEED BEFORE I MOVE-IN?

UNIVERSITY OF SASKATCHEWAN STUDENT ID CARD

Make sure to pre-order your student ID card through Paws. You will need to be registered in classes and have an NSID to do this. Your student ID card will become your room key and will hold your meal plan/RCC funds!

The card office will send your pre-ordered student ID card directly to Residence Services, so that you can partake in the Residence Express Move-In process!

TENANT INSURANCE

All residents must obtain personal tenant insurance to cover their own personal belongings in the event of a building flood, fire or theft.

Make sure to find out if you are covered under your parent's home insurance policy first.

UNIT CONDITION REPORT

All residents are required to submit an online Unit Condition Report (UCR) within seven days of Residence Move-In. Please remember that each resident has to complete this for their individual accommodation and there is a \$100 fee if the form is not submitted within seven days.

N.B.: Any maintenance issues identified while completing your UCR **must** be submitted as a maintenance ticket through the Housing Portal (in addition to being noted on the UCR). Submitting a maintenance ticket gives us permission to access your room to complete any required work.



WHAT TO BRING WITH YOU TO USASK RESIDENCE

NECESSITIES

- Health care card and any personal medications/prescriptions
- Glasses, contacts etc.
- Important documents (e.g. passport)
- Contact information for family and friends

KITCHEN SUPPLIES

(Not required by Voyageur Place residents)

- Small amount of non-perishable spices/dry ingredients from home (that may not be available in Saskatoon)
- Tea/coffee
- Cups/mugs
- Plates/bowls
- Cooking utensils/cutlery/chopsticks
- Pots/pans
- Microwave (not applicable to Grad House)
- Mini fridges are permitted
- Groceries

BATHROOM SUPPLIES

- Toothpaste/brush, soap, shampoo/conditioner
- Your preferred non-prescription medications (headache remedy or cough syrup)
- Towels/face cloths
- Toilet paper
- Environmentally friendly cleaning supplies

CLOTHING

- Clothing for all seasons that can be layered
- Warm clothing for winter (winter coat, mitts, boots)
- Sturdy outdoor shoes

BEDROOM SUPPLIES

- Bedding: linens and comforter for twin XL mattress
- Laundry bag/basket and laundry detergent

- Toiletry items such as hair dryer/ curling iron that operate on 110 Volts (60Hz and fit into Canadian outlets)
- Alarm clock

MISCELLANEOUS

- School supplies
- Study lamp
- Clothes hangers
- Power adapter
- Internet cable (if applicable)
- Power bar with surge protection



WHAT NOT TO BRING

The following items are not permitted in Residence and so we ask that you please do not bring them with you. This list is not all-inclusive. If you would like further information, please view the Residence Handbook, or contact the Residence Services Office in advance of moving in.

- Stereo speaker systems
- **Voyageur Place residents:** small appliances/heating appliances such as microwaves, hot plates, toasters, toaster ovens, deep fryers, rice cookers and bread makers. These items are fire hazards and would be considered a breach of the Residence Agreement should one be found in your room.
- Candles, incense, fireworks, sparklers, etc.
- Weapons of any kind including guns, knives, axes, pellet/BB guns and hunting or air rifles or replicas thereof
- Hazardous chemicals/labs (the production of alcohol is also prohibited)
- Room heating devices or alcohol lamps
- Pets
- Illegal substances
- Large furniture pieces (applicable to College Quarter, Graduate House, Voyageur Place and Seager Wheeler)
- Air conditioners
- Deep freeze/freezers



PARENT/ GUARDIAN NEWSLETTER

The parent/guardian newsletter is a great way for parents to stay updated on what is happening in Residence! Sent at the beginning of each term, this newsletter includes important information for parents, key dates, payment options and residence events.

The [parent/guardian newsletter sign-up page](#) is available on the Residence Services website.

MARQUIS MEAL PLANS

The Voyageur Place residency already includes a full meal plan. However, residents of College Quarter, Graduate House and McEown Park can also purchase full and partial meal plans at Marquis Culinary Centre if they'd like to take advantage of the daily nutritious meals that are deliciously prepared by our team of talented chefs and culinary staff. If you are interested, please visit the Culinary Services [website](#) for more information and check out their menu items featured daily!

TUITION PAYMENTS

Avoid payment lineups and easily pay your tuition online through your PAWS Tuition and Fees Channel before the Term 2 tuition deadline of January 31. Student Accounts is open during regular business hours Monday through Friday between 8:30 am - 4:30 pm. Students can pay in-person using cheque or debit card on the main floor in the Administration Building, 105 Administration Place.



THE RESIDENCE SERVICES OFFICE

Located on the main floor of Saskatchewan Hall (128 Saskatchewan Hall, 91 Campus Drive), our friendly team of residence services professionals can help you with any of the items below and much more. Contact the Residence Services Office at anytime to speak with an experienced member of our team!

Questions about your hall

Assistance with Residence applications

Rent and ROAF payments (can also be made online)

Rent payment deadlines

Understanding the terms of your Residence Agreement

Unit transfers

Connecting you with RAs or Student Life Coordinators

Assistance with the Residence Housing Portal and forms

