

NEW RESIDENT ASSISTANT (RA) APPLICATION PACKAGE – 2021/2022

The guidelines and timeline for the RA application process will be as follows:

Complete application packages must include:

- **Application Form**

- Complete application packages are due on **Sunday, June 6th, 2021 at 12:00am (midnight)**. Late and/or incomplete applications will **not** be considered. Applications may be submitted to:
 - Via email to ra.hire@usask.ca
- All applicants (whether or not they have lived in USask Residence before) are welcomed and encouraged to apply. **All successful applicants must live in Residence for the duration of their employment.**
- If you have previous experience as a Resident Assistant (or equivalent), please fill in the corresponding section on the form and contact us at ra.hire@usask.ca.
- RAs are paid a monthly stipend of \$450 for the duration of their contract. The RA contract starts on Move-In Day (late August) and ends the day after the last day of exams in the Winter Term (early May).

HIRING PROCESS

- **Individual Interviews:** candidates chosen for individual interviews will attend an interview in early June (June 8 – June 10). A sign-up email with a variety of time slots will be sent to applicants to choose a time that works for them. All interviews will take place virtually; candidates will receive more information once an interview time slot has been selected.
- Hiring decisions will be communicated in mid-June. At this time, applicants will find out if they are successful in obtaining an RA or Alternate RA role. Successful applicants will receive a virtual Welcome Letter in late June. All communication regarding the RA application and hiring decision will be sent to official University e-mail addresses (if you are a current USask student).

NEW RESIDENT ASSISTANT (RA) APPLICATION FORM

PLEASE COMPLETE ALL SECTIONS OF THE FORM. INCOMPLETE APPLICATIONS WILL NOT BE CONSIDERED.

Area Selection- Preferred Choice

I am applying for an RA position in (you may only choose **one**):

Voyageur Place College Quarter Seager Wheeler Graduate House Assiniboine & Wollaston

**Graduate Team includes Graduate House, Assiniboine Hall and Wollaston Hall*

Area Selection- Secondary Choice(s)

Applicants will first be considered for their preferred area (selected above) before being considered for any of the secondary options selected (if applicable).

Other areas I would be willing to be considered for include (please check **all that apply**):

Voyageur Place College Quarter Seager Wheeler Graduate House Assiniboine & Wollaston

None (choosing this option means that should you not be successful in obtaining a role for your preferred area, you will **not** be considered for any other areas.

**Graduate Team includes Graduate House, Assiniboine Hall and Wollaston Hall*

Name (Last, First):

NSID:

E-mail (*for non-USask students*):

Date of birth:

Phone Number:

Note: Age limit is waived for VP applications

Current Address (including Building & Room #):

Permanent Address:

College and Major/Field of Study:

Average Last Term:

Overall Average:

Previous RA Experience:

If you have experience as an RA (or equivalent) at a different institution, please include those details (where, when, etc.) here and describe your experience in the next section.

Leadership Experience:

Please briefly describe any experience you have had in a leadership capacity.

Other Work/Volunteer Experience:

Use this section to describe any other work or volunteer experience you have.

Why do you want to be an RA?:

Tell us what you know about the RA role already, why you applied, and why you think you are a good fit.

What else should we know about you?

Use this section to elaborate on your skills and abilities.

Reference Information:

Please provide a reference that has supervised you in a professional or academic environment. Include their name, phone number, email address, and the capacity in which they worked with you (location, role, etc.).

All Applicants:

The RA role is competitive as there are a limited number of positions per Residence community. Alternates attend Training, live on campus, and can be called upon to assume a permanent RA position at any point during the academic year should a position become available. ***Given the above, would you be willing to accept an Alternate position if you are offered one?*** Yes No

Please note: all candidates will be considered for RA positions first; your answer to the question above has no impact on your application for a permanent RA position

Office Use Only

Application

Individual Interview: _____

2021/2022 New RA

2021/2022 Alternate